

JUMP IN

for Summer Fun

Childrens Holiday

Activities

Jan 5th-30th 2010



ST HELIERS CHURCH
& COMMUNITY CENTRE



REACHING OUT
WELCOMING IN

100 St Heliers Bay Road

Tel: 575 6098

www.sthelierschurch.org.nz

INFORMATION AND POLICIES

Parents Responsibilities

Parents are required to SIGN IN AND SIGN OUT every day that your child attends the programme. The daily attendance sheet will be present at the entrance to the area your child's programme is taking place.

CHILDREN MUST BRING TO THE PROGRAMME

- ◆ Appropriate clothing and footwear, including waterproofs for days out. A spare set of clothing is also appropriate for days out.
- ◆ Please assist us with our SLIP, SLAP, SLOP, WRAP policy and always bring a hat, have sun block applied and sun block to apply during the day.
- ◆ For full day sessions please ensure your child has a packed lunch and water bottle.

Enrolment

By signing this booking form you are acknowledging that you have read and understood our terms and conditions and agree to abide by them. A booking form must be completed and signed with full payment before a child is accepted on to the programme.

- ◆ All cancellations made before commencement of programme will be charged at 50%
- ◆ No refunds will be given once the programme has commenced
- ◆ Sorry we cannot take phone bookings
- ◆ Postal applications, we will contact you should places not be available on chosen sessions

Health and Safety

Access arrangements for your child must be detailed on the booking form. Please inform the Operations Manager of any safety or custody issues that may affect your child's well being and security.

St Heliers Church and Community Centre is Approved by CYFS therefore we ensure that the ratios of 1-10 for Centre Activities and 1-8 for External activities is adhered to.

In the event of an accident, the parent or caregiver signing the booking form authorises the programme staff to obtain medical assistance as deemed necessary.

Behaviour

Where a child's behaviour threatens the safety and/or enjoyment of the programmes other participants, the child may be withdrawn from the programme. No refund will be given if a child is withdrawn for disruptive behaviour.

Personal Property

Staff take no responsibility for loss or damage to children's personal property.

Payment

Payment is by Cash, Cheque or Eftpos via the Centre Office

Payment can also be made into our bank account.

ANZ: 010262 0120272-01

Please reference your child's surname and if the payment is for KIDSOWN/HARDCORE

Bookings will only be made with payment

Our programmes are certified by CYFS. Eligible families can apply through WINZ for holiday childcare subsidy. (please see booking form)

HOW OUR DAY WORKS

In order to ensure the smooth running of the day we ask that children should arrive by 9am, if you wish to arrive later please indicate this on your booking form. Collections are from 5pm, however should you wish to collect your child earlier please make the Supervisor aware of this in the morning

MORNING

8.00	Early arrivals
9.00	Arrival of all participants
9.15	Roll call and planning for the day
9.30	Morning activity starts
10.30	Break for morning tea
12.00	Morning activity finishes free play
12.30	Lunch

AFTERNOON

1.00	Programme resumes
	Break into groups for afternoon activities
2.30	Break for afternoon tea
3.00	Afternoon activities resume
4.30	Gather together to discuss day
5.00	Free play as children are collected up to 5.30

The above is an indication only of our daily routine, it will alter depending on arrival time of tutors and also the interest levels of participants

Please ensure you arrive promptly by 5.30 to collect children, thank you

Whats On Weeks 1 & 2

WEEK 2

	Kidsown 5-7yrs	Hardcore 8-14yrs	Cost
Monday 11th Jan	Scrapbooking Day	MAGIC MEMORIES Create a creative record of your day	\$35
Tuesday 12th	POPSTAR PARTY Come along dressed as your favourite star, karaoke, pop quiz	OODLES OF NOODLES Asian cooking fun	\$35
Wednesday 13th	DAY OUT AT GLEN INNES POOLS Fun session in the leisure pool BBQ Lunch Please ensure you are at the centre by 9am		\$40
Thursday 14th	COOL SUMMER DELIGHTS Summer time cooking session, sundaes & smoothies	MINATURE GARDENS Design and plant your own little garden to take home	\$35
Friday 15th	TRIP TO THE ZOO Please ensure you are at the centre by 9am		\$40

WEEK 1 KIDSOWN & HARDCORE 5-14yrs

Please note as the first week of the holidays is normally quiet both programmes will operate together this week

Monday 4th Jan	New Years Day Holiday. Sorry no activities	
Tuesday 5th	Welcome to The Holiday Programme CARNIVAL DAY Juggling, Bouncy Castle, Face Painting, Baking Carnival Cookies	\$35
Wednesday 6th	TRIP TO THE MOVIES Day out at Mission Bay See the latest blockbuster and enjoy a BBQ lunch in the Park Please ensure you are at the centre by 9am	\$40
Thursday 7th	CRAFTY CAPERS Arts and Crafts Day Make a photo frame, have a photo shoot to fill your creation. Make a cool gift box and fill it with sweet sensations that you make in the afternoon.	\$35
Friday 8th	TREASURE HUNT Hunt out the Treasure and win prizes for your team Please ensure you are at the centre by 9am	\$35

WEEK 3

	Kidsown 5-7yrs	Hardcore 8-14yrs	Cost
Monday 18th Jan	MINATURE GARDENS	SUMMER DELIGHTS Cool Summer creations in the kitchen	\$35
Tuesday 19th	DRAMATIC STORIES Storytelling and creating	SCREEN PRINTING Decorate a bag or wall hanging.	\$35
Wednesday 20th	Chipmunks Please ensure you are at the centre by 9am	Rainbows End Please ensure you are at the centre by 9am	Chip-munks \$40 Rainbows end \$50
Thursday 21st	SCREEN PRINTING Creative fun	SPORTING SENSATIONS Active fun with Tae Kwon Do and try out your skills on our Jousting Beam	\$35
Friday 22nd	Day Trip to MOTAT Please ensure you are at the centre by 9am		\$40

WEEK 4

	Kidsown 5-7yrs	Hardcore 8-14yrs	Cost
Monday 25th Jan	CREATIVE CERAMICS With "Paint and Create"	MYSTERY BAG COOKING	\$35
Tuesday 26th	WATER FUN Please bring a change of clothes	FUN AT THE BAYS	\$35
Wednesday 27th	ROLLER DISCO AT SKATELAND Bring along your own skates if you have them		\$40
Thursday 28th	Get Messy Clay modelling, make coil pots, tiles and creatures	LUCKY DIP CRAFT DAY	\$35
Friday 29th	Day Trip to BUTTERFLY CREEK Please ensure you are at the centre by 9am		\$40

HOLIDAY ACTIVITIES BOOKING FORM

1 CHILDS DETAILS

FAMILY NAME			
CHILDS NAME (1)	AGE	BOY/GIRL	
CHILDS NAME (2)	AGE	BOY/GIRL	
CHILDS NAME (3)	AGE	BOY/GIRL	
RESIDENTIAL ADDRESS			
SCHOOL ATTENDED		Home Tel No:	

2 PARENT/CAREGIVER

First Name	Last Name
Address if different from above	
Home phone	Mobile
Relationship to child	Business Phone
E-Mail	

3 ALTERNATIVE EMERGENCY CONTACT

First name	Last Name
Home Phone	Business Phone
Relationship to Child	Mobile

4 AUTHORISED ACCESS - any changes must be notified in writing to the Centre

Is anyone forbidden by law to have access to the child or children listed on this form?	YES	NO
If YES, please provide a copy of legal document that supports this claim. SUPPLIED ON :	(date)	

5 WHO, OTHER THAN THE PERSON SIGNING THIS FORM, IS AUTHORISED TO PICK UP THIS CHILD(CHILDREN) FROM THIS PROGRAMME

First Name	Last Name
Home Phone	Business Phone
Relationship to Child	Mobile

6 PLEASE SPECIFY ANY MEDICAL CONDITION, OR ALLERGIES YOUR CHILD HAS, ANY SPECIAL DIETRY NEEDS AND ANY SPECIAL NEEDS OR CIRCUMSTANCES WE NEED TO BE MADE AWARE OF.

I accept that children participating in this programme will be taken off site during the course of the day

By enrolling my child (children) on this programme, I agree to the policies, Terms and Conditions. Any changes of these conditions will be notified to me. I acknowledge that St Hellers Church and Community Centre, or their management or staff will not be liable for any loss or damage arising (by way of accident, injury, theft or otherwise) out of attendance at the Activity booked. I accept responsibility for any expenses incurred in obtaining treatment for my child in an emergency situation. I give permission for my child to be taken to an alternative location (e.g. civil defence centre) in the event of an emergency situation.

PRIVACY ACT Information collected will be used for the purposes of establishing and maintaining accurate records held by St Hellers Church and Community centre. Children's individual files will be available for perusal by parents/caregivers with authorised access. If you do not wish to receive information regarding other services, please tick here.

SIGNATURE	Date
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A C T I V I T Y S E L E C T I O N

Kidsown & Hardcore Week 1

Day	Date	1st Child	5-7yrs	8+	2nd child	5-7yrs	8+	\$	Total
T	5th							\$35	
W	6th							\$40	
T	7th							\$35	
F	8th							\$35	

Kidsown & Hardcore Week 2

M	11th							\$35	
T	12th							\$35	
W	13th							\$40	
T	14th							\$35	
F	15th							\$40	

Kidsown & Hardcore Week 3

M	18th							\$35	
T	19th							\$35	
W	20th							\$40/ \$50	
T	21st							\$35	
F	22nd							\$40	

Kidsown & Hardcore Week 4

M	25th							\$35	
T	26th							\$35	
W	27th							\$40	
T	28th							\$35	
F	29th							\$40	

Parents claiming WINZ: in order to process your application, completed forms need to be in by last week of November. Those applying in December will need to prepay for bookings.

Book before 4pm Dec 11th Less 5%

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Please note our programmes fill up very quickly therefore in order to guarantee your spot please book ASAP